2025

Buena Vista Township FD No. 5

Fire District Budget

www.clfd23.org

Division of Local Government Services

2025 FIRE DISTRICT BUDGET
Certification Section

2025

Buena Vista Township FD No. 5

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2025 to December 31, 2025

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services

By: _____ Date: _____

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services

By: Robert Kennedy Date: 3/21/2025

2025 PREPARER'S CERTIFICATION

Buena Vista Township FD No. 5

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2025 to December 31, 2025

It is hereby certified that the Fire District Budget, including the annual budget and all schedules attached thereto, represents the Board of Commissioners' resolve with respect to stature in that; all estimates of revenues, including the amount to be raised by taxation to support the district budget, are reasonable accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Fire District.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertations contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:	mgarcia@ford-scott.com
Name:	Michael S. Garcia
Title:	CPA
Address:	1535 Haven Avenue, Ocean City NJ
Phone Number:	(609) 399-6333
Fax Number:	(609) 399-3710
E-mail Address:	mgarcia@ford-scott.com

2025 PREPARER'S CERTIFICATION
OTHER ASSETS

Buena Vista Township FD No. 5

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2025 to December 31, 2025

It is hereby certified that operating appropriations, as reported in this annual budget on Page F-3, for the acquisition of Other Assets not included as Capital Outlays are Non-Bondable Assets. The Board of Commissioners has determined that the aforementioned Other Asset appropriation(s) do not meet the criteria for bonding pursuant to the Local Bond Law (N.J.S.A. 40A:2-1 et seq.) and more specifically, as it pertains to the expected useful life of the asset, pursuant to N.J.S.A. 40A:2-21.

It is further certified that the Other Asset appropriation(s) as reported herein have been determined not to be Capital Assets pursuant to N.J.S.A. 40A:14-84 and 40A:14-85. Therefore, the election has been made to treat such Other Assets as Operating Appropriations: Current Operating Expenses, pursuant to N.J.S.A. 40A:14-78.6.

Preparer's Signature:	mgarcia@ford-scott.com
Name:	Michael S. Garcia
Title:	CPA
Address:	1535 Haven Avenue, Ocean City NJ
Phone Number:	(609) 399-6333
Fax Number:	(609) 399-3710
E-mail Address:	mgarcia@ford-scott.com

FIRE DISTRICT INTERNET WEBSITE CERTIFICATION

Fire District's Web Address:	www.clfd23.org

All fire districts shall maintain either an Internet website or a webpage on the municipality's Internet website. The purpose of the website or webpage shall be to provide increased public access to the Fire District's operations and activities. N.J.S.A. 40A:14-70.2 requires the following items to be included on the Fire District's website at a minimum for public disclosure. Check the boxes below to certify the Fire District's compliance with N.J.S.A. 40A:14-70.2.

☑ A description of the Fire District's mission and responsibilities

☑ Commencing with 2013, the budgets for the current fiscal year and immediately two prior years

☑ The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information

☑ Commencing with 2012, the annual audits of the most recent fiscal year and immediately two prior years

☑ The Fire District's rules, regulations and official policy statements deemed relevant by the commissioners to the interests of the residents within the district

☑ Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the commissioners, setting forth the time date, location and agenda of each meeting

☑ Beginning January 1, 2013, the approved minutes of each meeting of the commissioners including all resolutions of the commissioners and their committees; for at least three consecutive fiscal years

☑ The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Fire District

☑ A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organizations which received any renumeration of $17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Fire District, but shall not include volunteers receiving benefits under a Length of Service Award Program (LOSAP).

It is hereby certified by the below authorized representative of the Fire District that the Fire District's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:14-70.2 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying Compliance:	Lynnsie Collins
Title of Officer Certifying Compliance:	Business Administrator
Signature:	lynnsiecollins@gmail.com

2025 APPROVAL CERTIFICATION

Buena Vista Township FD No. 5

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2025 to December 31, 2025

It is hereby certified that the Fire District Budget, including all schedules appended hereto, are a true copy of the Annual Budget approved by resolution of the Board of Commissioners of the Fire District, at an open public meeting held pursuant to N.J.A.C. 5:31-2.4, on December 16, 2024.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the Board of Commissioners thereof.

Officer's Signature:	lynnsiecollins@gmail.com
Name:	Lynnsie Collins
Title:	Business Administrator
Address:	600 Cains Mill Rd. Suite 2
Phone Number:	(609) 567-5076
Fax Number:	(609) 567-5075
E-mail Address:	lynnsiecollins@gmail.com

2025 FIRE DISTRICT BUDGET RESOLUTION

Buena Vista Township FD No. 5

FISCAL YEAR: January 1, 2025 to December 31, 2025

WHEREAS, the Annual Budget for Buena Vista Township FD No. 5 (the 'Fire District') for the fiscal year beginning January 1, 2025 and ending December 31, 2025 has been presented before the Board of Commissioners of the Fire District at its open public meeting of December 16, 2024; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et seq.); and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of $279,479.00 which includes an amount to be raised by taxation of $251,474.00 and Total Appropriations of $279,479.00; and

WHEREAS, the amount to be raised by taxation to support the district budget shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A. 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District has taken into account the assessed valuation of taxable property in the Fire District;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District, at an open public meeting held on December 16, 2024 that the Annual Budget, including all related schedules, of the Fire District for the fiscal year beginning January 1, 2025 and ending December 31, 2025 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Fire District's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Fire District will consider the Annual Budget for adoption on January 20, 2025.

lynnsiecollins@gmail.com
(Secretary's Signature)

December 16, 2024
(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Ken Metzler				
William A. Collins				
Rebecca Capriotti				
Dave Woodward				
John Moriarity				

2025 ADOPTION CERTIFICATION

Buena Vista Township FD No. 5

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2025 to December 31, 2025

It is hereby certified that the Fire District Budget annexed hereto is a true copy of the Budget adopted by the Board of Commissioners of the Fire District, pursuant to N.J.A.C. 5:31-2.4, on December 16, 2024.

Officer's Signature:	lynnsiecollins@gmail.com		
Name:	Lynnsie Collins		
Title:	Business Administrator		
Address:	600 Cains Mill Rd. Suite 2		
Phone Number:	(609) 567-5076	**Fax:**	(609) 567-5075
E-mail address:	lynnsiecollins@gmail.com		

2025 ADOPTED BUDGET RESOLUTION

Buena Vista Township FD No. 5

FISCAL YEAR: January 1, 2025 to December 31, 2025

WHEREAS, the Annual Budget for the Buena Vista Township FD No. 5 (the 'Fire District') for the fiscal year beginning January 1, 2025 and ending December 31, 2025 has been presented for adoption before the Board of Commissioners of the Fire District at its open public meeting of December 16, 2024; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et seq.); and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of $279,479.00 which includes amount to be raised by taxation of $251,474.00, and Total Appropriations of $279,479.00; and

WHEREAS, an election shall be held annually on the third Saturday of February in each established fire district to determine the amount to be raised by taxation for the ensuing year;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District at an open public meeting held on December 16, 2024 that the Annual Budget of the Fire District for the fiscal year beginning January 1, 2025 and ending December 31, 2025 is hereby adopted and, shall constitute appropriations for the purposes stated and authorization of Total Revenues of $279,479.00, which includes amount to be raised by taxation of $251,474.00, and Total Appropriations of $279,479.00; and

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February to determine the amount to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.

Rebecca Capriotti	1/20/2025
(Secretary's Signature)	(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
William Collins	X			
John Moriarity				X
Dave Woodward	X			
Rebecca Capriotti	X			
Ken Metzler				X

2025 FIRE DISTRICT BUDGET
Narrative and Information Section

2025 FIRE DISTRICT BUDGET MESSAGE & ANALYSIS

Buena Vista Township FD No. 5

FISCAL YEAR: January 1, 2025 to December 31, 2025

Answer all questions below using the space provided. Do not attach answers as a separate document.

1. When is the Fire District's annual election? (February and/or November)
If November, was the resolution submitted to the Division?

February

2. Complete a brief statement on the 2025 proposed Annual Budget and make comparison to the 2024 adopted budget.

The proposed 2025 Budget total Appropriations of $279,479 is an increase of $15,850.00 as compared to the 2024 Budget. The increase is predominately due to increased costs for Insurance, Professional Fees and LOSAP Contributions..

3. Explain any variances over +/-10% for each line item. Attach in FAST any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item.

Professional Fees are increasing by $4,000 due to increased fees for Auditing and other Professionals. Insurance is increasing by $5,000 due to the increase in rates in the marketplace. Maintenance and Repairs are increasing by $4,000 to to increased prices in the marketplace. LOSAP Contributions are increasing by$3,850 to to expected increased participation. Interest Expense is decreasing by $1,353 due to the Principal Balance of Debt also decreasing.

2025 FIRE DISTRICT BUDGET MESSAGE & ANALYSIS

Buena Vista Township FD No. 5

FISCAL YEAR: January 1, 2025 to December 31, 2025

Answer all questions below using the space provided. Do not attach answers as a separate document.

4. Complete a brief statement on the impact the proposed Annual Budget will have on the Amount to be Raised by Taxation, the use of the Restricted and Unrestricted Fund Balance(s) and how they are complying with the Property Tax Levy Cap. If Unrestricted Fund Balance is reduced by more than 10%, explain the projected impact on the following year's budget.

The Amount to be Raised is increasing by $11,293 which is in compliance with the Property Tax Levy CAP Law.

5. Does the Fire District plan on exceeding the Levy Cap? If so, please provide a statement with the reasons for exceeding the Levy Cap and identify the appropriations that caused the Fire District to exceed the Levy Cap, and how they are being addressed by a referendum.

The District will not be exceeding the Levy CAP.

6. If the Fire District plans to pass a Resolution for the Release of Restricted Fund Balance to be used in the 2025 proposed operating budget, explain the reason and purposes of the appropriation.

NOT APPLICABLE

7. Complete a brief statement on the Annual Budget's proposed capital appropriations including debt service for the proposed budget year and for future years.

The Budget includes $5,000 for future Capital Outlay. No specific purpose has been identifies for these funds as of yet.

2025 FIRE DISTRICT BUDGET MESSAGE & ANALYSIS

Buena Vista Township FD No. 5

FISCAL YEAR: January 1, 2025 to December 31, 2025

Answer all questions below using the space provided. Do not attach answers as a separate document.

8. If the proposed Annual Budget contains an amount for a Cash Deficit of the Preceding Year pursuant to N.J.S.A. 40A:14- 78.6, then explain the reasons for the occurrence of the deficit.

NOT APPLICABLE

9. Does the Annual Budget appropriate such sums as it may deem necessary for the purchase of first aid, ambulance, rescue, or other emergency vehicles, equipment, supplies and materials for use by a duly incorporated association, pursuant N.J.S.A. 40A:14-85.1? If so, provide the organization's incorporated name and amounts. No

10. Complete the following based on the municipal assessor's latest information pursuant to N.J.S.A. 54:4-35:

Total Assessed Valuation of District	$	100,639,600.00
Proposed Tax Rate per $100 of Assessed Valuation	$	0.25

11. Is the Fire District providing for a first-year funding appropriation to establish a length of service award program (LOSAP) in this year's budget subject to public referendum thereof?

No	X	Yes		If yes, how much is appropriated?	

If the public question is defeated, is the Board of Commissioners aware that the budget must be amended to delete the LOSAP appropriation amount and that the Amount to be Raised by Taxation to Support the Budget must be reduced by a like amount?

No		Yes	X

FIRE DISTRICT CONTACT INFORMATION
2025

Please complete the following information regarding this Fire District. **All** information requested below must be completed.

Name of Fire District:	**Buena Vista Township FD No. 5**			
Address:	600 Cains Mill Road, Suite 2			
City, State, Zip:	Collings Lakes		NJ	08094
Phone: (ext.)	(609) 567-5076	*Fax:*	(609) 567-5075	
Fire District E-mail:	bc2301@comcast.net			

Preparer's Name:	Michael S. Garcia			
Preparer's Address:	1535 Haven Avenue			
City, State, Zip:	Ocean City		NJ	08226
Phone: (ext.)	(609) 399-6333	*Fax:*	(609) 399-3710	
E-mail:	mgarcia@ford-scott.com			

Chairperson:	Ken Metzler		
Phone: (ext.)	(609) 567-5076	*Fax:*	(609) 567-5075
E-mail:	bc2301@comcast.net		

Secretary:	Rebecca Capriotti		
Phone: (ext.)	(609) 567-5076	*Fax:*	(609) 567-5075
E-mail:	bc2301@comcast.net		

Treasurer:	William A. Collins		
Phone: (ext.)	(856) 469-8827	*Fax:*	(609) 567-5075
E-mail:	bc2301@comcast.net		

Name of Auditor:	Michael S. Garcia			
Name of Firm:	FORD, SCOTT & ASSOCIATES			
Address:	1535 Haven Avenue			
City, State, Zip:	Ocean City		NJ	08226
Phone: (ext.)	(609) 399-6333	*Fax:*	(609) 399-3710	
E-mail:	mgarcia@ford-scott.com			

FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE

Buena Vista Township FD No. 5

FISCAL YEAR: January 1, 2025 to December 31, 2025

Answer <u>all</u> questions below completely.

1)	Provide the number of regular voting members of the governing body:	5
2)	Provide the number of alternate voting members of the governing body:	0

3) Does the fire district have any amounts recievable from current or former commissioners, officers, or employees? No

If "yes," provide a list of those individuals, their position, the amount receivable, and a description of the amount due to the fire district.

NOT APPLICABLE

4) Was the fire district a party to a business transaction with one of the following parties:

a. A current or former commissioner, officer, or employee?	No
b. A family member of a current or former commissioner, officer, or employee?	No
c. An entity of which a current or former commissioner, officer, or employee (or family member thereof) was an officer or direct or indirect owner?	No

If the answer to any of the above is "yes," provide a description of the transaction, including the name of the commissioner, officer, or employee (or family member thereof) of the fire district; the name of the entitiy and relationship to the individual or family member; the amount paid, and whether the transaction was subject to a competitive bid process.

NOT APPLICABLE

5) Did the fire district provide any of the following to or for a commissioner, officer, or any other employee of the Fire District:

a.	First class or charter travel	No
b.	Travel for companions	No
c.	Tax indemnification and gross-up payments	No
d.	Discretionary spending account	No
e.	Housing allowance or residence for personal use	No
f.	Payments for business use of personal residence	No
g.	Vehicle/auto allowance or vehicle for personal use	No
h.	Health or social club dues or initiation fees	No
i.	Personal services (i.e.: maid, chauffeur, chef)	No

If the answer to any of the above is "yes," provide a description of the transaction including the name and position of the individual and the amount expended.

NOT APPLICABLE

FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Buena Vista Township FD No. 5

FISCAL YEAR: January 1, 2025 to December 31, 2025

6) Use the "**Vehicle List**" tabs to list of the fire district's vehicles including make, model, and year, and indicate to whom the vehicles are assigned and their positions. If a vehicle is not assigned to a specific individual and is available to all authorized district personnel, indicate "motor pool." Do not attach the list as a separate document.

7) Did the fire district make any payments to current of former commissioners or employees for severance or termination?	No

If "yes", provide an explanation including amount paid.

NOT APPLICABLE

8) Did the Fire District make any payments to current or former commissioners or employees that were contingent upon the performance of the Fire District or that were considered discretionary bonuses?	No

If "yes," provide an explanation including amount paid.

NOT APPLICABLE

9) Does the Fire District contract with another entity (i.e.: volunteer fire company, neighboring municipality, etc.) to provide fire protection or EMS services within the Fire District?	No
10) If the answer to #9 above is "yes," did the Fire District execute a written agreement with the entity that details the services that the entity will provide and the amount to be paid by the Fire District to the entity for the services provided?	N/A

If "yes," attach in FAST a copy of the agreement.

11) Does the fire District have a Length of Services Award Program (LOSAP) plan?	Yes
If "yes," indicate:	
a) the year it was implemented	2003
b) the total number of volunteer members presently eligible to participate	33
c) the total number of volunteer members presently vested	15
d) whether the annual contribution for each vested member is fixed or based on an automatic increase	Fixed
e) the total LOSAP budgeted for the current year	$ 28,000.00
f) the Fire District's LOSAP Plan Contractor	Lincoln Financial
g) whether the Plan Contractor has submitted its annual financial statement to the Director of the Division of Local Government Services pursuant to N.J.A.C. 5:30-14.49.	Yes

FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Buena Vista Township FD No. 5

FISCAL YEAR: January 1, 2025 to December 31, 2025

12) If the district's Board of Fire Commissioners authorizes its elected commissioners to receive any type of compensation for serving on the Board, did the district submit a copy of the compensation resolution to the municipal governing body for review and approval as required under N.J.S.A. 40A:14-88? Yes

If "yes", provide a certified copy of the resolution, whenever adopted, fixing the level of compensation each commissioner is authorized to receive, and proof that the district submitted the resolution to the municipal clerk for governing body consideration. Only answer "N/A" if elected commissioners are not authorized to receive any compensation for their service on the Board.

13) Did the district make one or more supplemental emergency appropriations after adopting its current budget? No

If "yes", for each supplemental emergency appropriation:

a) Was a resolution adopted by at least two-thirds (2/3) of the Board of Commissioners' full membership declaring that an emergency exists requiring a supplemental emergency appropriation and setting out the nature of the emergency in full? No

b) Did the district submit the above-referenced resolution to the municipal clerk for municipal governing body consideration? No

c) Did at least two-thirds (2/3) of the municipal governing body's full membership approve the district's emergency appropriation? No

Provide (with the introduced budget) a certified copy of the Board's resolution authorizing the supplemental emergency appropriation with a certified copy of the municipal governing body's resolution approving the district's emergency appropriation.

14) Does the Fire District have a Volunteer Incentive Program (or other similarly named program) in addition to LOSAP? No

If "yes", provide a detailed plan approved by Board of Commissioners. Plan should include at minimum the processes for earning incentive under the plan, the amount individuals are entitled to receive, and the process for reporting earnings. Also, ensure the estimated annual cost of the program on Sheet F-3 under "Cost of Operations and Maintenance". Record employer share of federal and state withholdings under fringe benefits. For additional information, see Local Finance Notice 2024-11.

FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE
FIRE DISTRICT VEHICLES

Buena Vista Township FD No. 5

FISCAL YEAR: January 1, 2025 to December 31, 2025

Use the space below to list the fire district's motor vehicles. Do not attach list as a separate document.

Year	Make	Model	Assigned Staff	Staff Position
2007		Spartan	Motor Pool	Motor Pool
1987		Wolverine	Motor Pool	Motor Pool
1985		Brush	Motor Pool	Motor Pool
2006		Rescue 1	Motor Pool	Motor Pool
2007		Rescue Boat	Motor Pool	Motor Pool
2007		Durango	Motor Pool	Motor Pool
2000		Ford	Motor Pool	Motor Pool
2000		Tender	Motor Pool	Motor Pool
2018		Pumper	Motor Pool	Motor Pool

FIRE DISTRICT SCHEDULE OF COMMISSIONERS AND OFFICERS

Buena Vista Township FD No. 5

FISCAL YEAR: January 1, 2025 to December 31, 2025

Complete the attached table for all persons required to be listed per #1-2 below.

1) List all of the Fire District's current commissioners and officers and amount of compensation from the Fire District. Enter zero if no compensation was paid.
2) List all of the Fire District's former commissioners and officers who received more than $10,000 in reportable compensation from the Fire District during the most recent fiscal year completed.

Commissioner: A member of the governing body of the Fire District with voting rights. Include alternates for the purposes of this schedule.

Officer: A person elected or appointed to manage the Fire District's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the Fire District's top management official and top financial officer as officers, if applicable. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transaction such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Fire District's propert. Compensation includes payments and other benefits provided to both employees and indpenedent contractors in exchange for services.

Reportable Compensation: The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the calendar year.

Buena Vista Township FD No. 5
Atlantic
Reportable Compensation from Fire District
(W-2/ 1099)

	Name	Title	Average Hours per Week Dedicated to Position	Position: Commissioner	Position: Officer	Position: Former	Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from the Fire District (health benefits, pension, etc.)	Total Compensation from Fire District
1	Ken Metzler	Chairman	As Needed	x			$ -	$ -	$ 584.00	$ -	$ 584.00
2	William A. Collins	Treasurer	As Needed	x			$ -	$ -	$ 1,500.00	$ -	$ 1,500.00
3	Rebecca Capriotti	Secretary	As Needed	x			$ -	$ -	$ 1,500.00	$ -	$ 1,500.00
4	Dave Woodward	Commissioner	As Needed	x			$ -	$ -	$ 583.00	$ -	$ 583.00
5	John Moriarity	Commissioner	As Needed	x			$ -	$ -	$ 583.00	$ -	$ 583.00
6											$ -
7											$ -
8											$ -
9											$ -
10											$ -
11											$ -
12											$ -
13											$ -
14											$ -
15											$ -
	Total:						$ -	$ -	$ 4,750.00	$ -	$ 4,750.00

Enter the total number of employees/ independent contractors who received more than $100,000 in total reportable compensation for the most recent fiscal year completed: NONE

Buena Vista Township FD No. 5
Atlantic

	# of Covered Members (Medical & Rx) Proposed Budget	Annual Cost Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Current Year Cost	$ Increase (Decrease)	% Increase (Decrease)
Active Employees - Health Benefits - Annual Cost								
Single Coverage			-			-	-	0.0%
Parent & Child			-			-	-	0.0%
Employee & Spouse (or Partner)			-			-	-	0.0%
Family			-			-	-	0.0%
Employee Cost Sharing Contribution (enter as negative -)							-	0.0%
Subtotal	0		-	0		-	-	0.0%
Commissioners - Health Benefits - Annual Cost								
Single Coverage			-			-	-	0.0%
Parent & Child			-			-	-	0.0%
Employee & Spouse (or Partner)			-			-	-	0.0%
Family			-			-	-	0.0%
Employee Cost Sharing Contribution (enter as negative -)							-	0.0%
Subtotal	0		-	0		-	-	0.0%
Retirees - Health Benefits - Annual Cost								
Single Coverage			-			-	-	0.0%
Parent & Child			-			-	-	0.0%
Employee & Spouse (or Partner)			-			-	-	0.0%
Family			-			-	-	0.0%
Employee Cost Sharing Contribution (enter as negative -)							-	0.0%
Subtotal	0		-	0		-	-	0.0%
GRAND TOTAL	0		-	-		-	-	0.0%

Is medical coverage provided by the SHBP (Yes or No)? No
Is prescription drug coverage provided by the SHBP (Yes or No)? No

*Explain any variances in the Grand Total over +/- 10% on Message & Analysis (Page N-1).

Buena Vista Township FD No. 5
Atlantic

Complete the below table for the Fire District's accrued liability for compensated absences.

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at January 1, 2024	Dollar Value of Accrued Compensated Absence Liability	*Legal Basis for Benefit* Approved Labor Agreement	Resolution	Individual Employment Agreement
NOT APPLICABLE					
Total liability for accumulated compensated absences at January 1, 2024 (this page only)		$ -			

Buena Vista Township FD No. 5
Atlantic

Complete the below table for the Fire District's accrued liability for compensated absences.

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at January 1, 2024	Dollar Value of Accrued Compensated Absence Liability	*Legal Basis for Benefit* Approved Labor Agreement	Resolution	Individual Employment Agreement
NOT APPLICABLE					
Total liability for accumulated compensated absences at January 1, 2024 (all pages)		$ -			

2025 FIRE DISTRICT BUDGET
FINANCIAL SCHEDULES SECTION

Instructions:

Input requested information in highlighted boxes only. Information input into yellow boxes will automatically fill throughout the rest of the workbook. Please round to the nearest whole dollar. No pennies.

The Levy Cap worksheets simplify data entry by having the user enter most data on support pages and some from this sheet. By filling in the highlighted cells on this page, each worksheet will reflect the information and automatically calculate the formulas on each individiual worksheet.

Name of Fire District:	**Buena Vista Township FD No. 5**
County:	**Atlantic**
Year:	**2025**

Levy Cap Calculation Summary		
2024 Adopted Budget - Amount to be Raised by Taxation	$	240,181.00
Cap Bank Available from 2022 (See Levy Cap Certification)	$	23,084.00
Cap Bank Available from 2023 (See Levy Cap Certification)	$	-
Cap Bank Available from 2024 (See Levy Cap Certification)	$	4,804.00
Cap Bank Used from 2022	$	2,262.96
Cap Bank Used from 2023		
Cap Bank Used from 2024		
Changes in Service Provider (+/-)		
DLGS Approved Adjustments		
Cancelled or Unexpended Referendum Amount (Enter as a positive number)		
Assessed Valuation of District for adopted budget	$	100,639,600.00
New Ratables - Increase in Valuations (New Construction and Additions)	$	157,500.00
Adopted Fire District Tax Rate (three decimals) per $100		$0.239
Projected Tax Rate based upon Proposed Levy		0.249485352

Budget Summary

Buena Vista Township FD No. 5
Atlantic

	2025 Proposed Budget	*2024 Adopted Budget*	*$ Increase (Decrease) Proposed vs. Adopted*	*% Increase (Decrease) Proposed vs. Adopted*
REVENUES AND FUND BALANCE UTILIZED				
Total Fund Balance Utilized	7,557.00	3,500.00	4,057.00	115.9%
Total Miscellaneous Anticipated Revenues	20,000.00	19,500.00	500.00	2.6%
Total Sale of Assets	-	-	-	0.0%
Total Interest on Investments & Deposits	-	-	-	0.0%
Total Other Revenue	-	-	-	0.0%
Total Operating Grant Revenue	448.00	448.00	-	0.0%
Total Revenues Offset with Appropriations	-	-	-	0.0%
Total Revenues and Fund Balance Utilized	28,005.00	23,448.00	4,557.00	19.4%
Amount to be Raised by Taxation to Support Budget	251,474.00	240,181.00	11,293.00	4.7%
Total Anticipated Revenues	279,479.00	263,629.00	15,850.00	6.0%
APPROPRIATIONS				
Total Administration	20,450.00	16,450.00	4,000.00	24.3%
Total Cost of Operations & Maintenance	172,071.00	164,071.00	8,000.00	4.9%
Total Appropriations Offset with Revenue (must equal Revenues Offset with Appropriations)	-	-	-	0.0%
Total Appropriated Duly Incorporated First Aid/Rescue Squad	-	-	-	0.0%
Total Deferred Charges	-	-	-	0.0%
Cash Deficit, Preceeding Year (N.J.S.A. 40A:14-78.6)	-	-	-	0.0%
Length of Service Award Program (LOSAP) Contribution	28,000.00	24,150.00	3,850.00	15.9%
Total Capital Appropriations	5,000.00	5,000.00	-	0.0%
Total Principal Payments on Debt Service	49,667.00	48,314.00	1,353.00	2.8%
Total Interest Payments on Debt	4,291.00	5,644.00	(1,353.00)	-24.0%
Total Appropriations	279,479.00	263,629.00	15,850.00	6.0%
ANTICIPATED SURPLUS (DEFICIT)	-	-	-	0.0%

Buena Vista Township FD No. 5
Atlantic

	2025 Proposed Budget	2024 Adopted Budget	$ Increase (Decrease) Proposed vs.Adopted	% Increase (Decrease) Proposed vs. Adopted
Fund Balance Utilized				
Unrestricted Fund Balance	7,557.00	3,500.00	4,057.00	115.9%
Restricted Fund Balance	-		-	0.0%
Total Fund Balance Utilized	7,557.00	3,500.00	4,057.00	115.9%
Miscellaneous Anticipated Revenues				
Shared Services (N.J.S.A. 40A:65-1 et seq.)	20,000.00	19,500.00	500.00	2.6%
Joint Purchasing Agreements (N.J.S.A. 40A:10 & 11)			-	0.0%
Emergency Assistance (N.J.S.A. 40A:14-26)			-	0.0%
Municipal Assistance (N.J.S.A. 40A:14-34)			-	0.0%
Municipal Assistance - Adjoin (N.J.S.A. 40A:14-35)			-	0.0%
Contracts - Volunteer Fire Co (N.J.S.A. 40A:14-68)			-	0.0%
Leases - Local Municipality (N.J.S.A. 40A:14-83)			-	0.0%
Rental Income			-	0.0%
Total Miscellaneous Anticipated Revenues	20,000.00	19,500.00	500.00	2.6%
Sale of Assets (List Individually)				
Asset #1			-	0.0%
Asset #2			-	0.0%
Asset #3			-	0.0%
Asset #4			-	0.0%
Total Sale of Assets	-	-	-	0.0%
Interest on Investments & Deposits (List Accounts Separately)				
Investment Account #1			-	0.0%
Investment Account #2			-	0.0%
Investment Account #3			-	0.0%
Investment Account #4			-	0.0%
Total Interest on Investments & Deposits	-	-	-	0.0%
Other Revenue (List in Detail)				
Other Revenue #1			-	0.0%
Other Revenue #2			-	0.0%
Other Revenue #3			-	0.0%
Other Revenue #4			-	0.0%
Total Other Revenue	-	-	-	0.0%
Operating Grant Revenue (List in Detail)				
Supplemental Fire Service Act (P.L.1985,c.295)	448.00	448.00	-	0.0%
Other Grant #1			-	0.0%
Other Grant #2			-	0.0%
Other Grant #3			-	0.0%
Other Grant #4			-	0.0%
Other Grant #5			-	0.0%
Total Operating Grant Revenue	448.00	448.00	-	0.0%
Revenues Offset with Appropriations				
Uniform Fire Safety Act (P.L.1983,c.383)				
Reserves Utilized			-	0.0%
Annual Registration Fees			-	0.0%
Penalties and Fines			-	0.0%
Other Revenues			-	0.0%
Total Uniform Fire Safety Act	-	-	-	0.0%
Other Revenues Offset with Appropriations (List)				
Other Offset Revenues #1			-	0.0%
Other Offset Revenues #2			-	0.0%
Other Offset Revenues #3			-	0.0%
Other Offset Revenues #4			-	0.0%
Total Other Revenues Offset with Appropriations	-	-	-	0.0%
Total Revenues Offset with Appropriations	-	-	-	0.0%
TOTAL REVENUES AND FUND BALANCE UTILIZED	28,005.00	23,448.00	4,557.00	19.4%

FIRE DISTRICT PROPOSED REVENUES
REVENUE DETAIL PAGE

Buena Vista Township FD No. 5

FISCAL YEAR: January 1, 2025 to December 31, 2025

Use the space below to provide further detail of any Revenues listed on "F-2 Revenues (Proposed)"

Line Item:	*Proposed 2025 Amount*	*Adopted 2024 Amount*	*$ Change Proposed vs. Adopted*	*% Change Proposed vs. Adopted*
			-	0.0%
			-	0.0%
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FIRE DISTRICT PROPOSED REVENUES
REVENUE DETAIL PAGE

Buena Vista Township FD No. 5

FISCAL YEAR: January 1, 2025 to December 31, 2025

Use the space below to provide further detail of any Revenues listed on "F-2 Revenues (Proposed)"

Line Item:	*Proposed 2025 Amount*	*Adopted 2024 Amount*	*$ Change Proposed vs. Adopted*	*% Change Proposed vs. Adopted*
			-	0.0%
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Buena Vista Township FD No. 5
Atlantic

	2025 Proposed Budget	2024 Adopted Budget	$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
Administration - Personnel				
Salary & Wages (excluding Commissioners)	-		-	0.0%
Commissioners	4,750.00	4,750.00	-	0.0%
Fringe Benefits	-		-	0.0%
Total Administration - Personnel	4,750.00	4,750.00	-	0.0%
Administration - Other (List)				
Election	1,200.00	1,200.00	-	0.0%
Office	2,500.00	2,500.00	-	0.0%
Professional Fees	12,000.00	8,000.00	4,000.00	50.0%
Contingent Expenses			-	0.0%
Other Assets, Non-Bondable #1			-	0.0%
Other Assets, Non-Bondable #2			-	0.0%
Other Assets, Non-Bondable #3			-	0.0%
Total Administration - Other	15,700.00	11,700.00	4,000.00	34.2%
Total Administration	20,450.00	16,450.00	4,000.00	24.3%
Cost of Operations & Maintenance - Personnel				
Salary & Wages	-		-	0.0%
Fringe Benefits	-		-	0.0%
Total Operations & Maintenance - Personnel	-	-	-	0.0%
Volunteer Incentive Program				
Salary & Wages			-	0.0%
Fringe Benefits			-	0.0%
Total Volunteer Incentive Program	-	-	-	0.0%
Cost of Operations & Maintenance - Other (List)				
Advertising	1,200.00	1,200.00	-	0.0%
Insurance	24,800.00	19,800.00	5,000.00	25.3%
Maintenance & Repairs	28,000.00	24,000.00	4,000.00	16.7%
Contingent Expenses			-	0.0%
Supplies	13,000.00	13,000.00	-	0.0%
Training	10,000.00	10,000.00	-	0.0%
See Attached	95,071.00	96,071.00	(1,000.00)	-1.0%
Total Operations & Maintenance - Other	172,071.00	164,071.00	8,000.00	4.9%
Total Operations & Maintenance	172,071.00	164,071.00	8,000.00	4.9%
Appropriations Offset with Revenue - Personnel				
Salary & Wages	-		-	0.0%
Fringe Benefits	-		-	0.0%
Total Appropriations Offset with Revenue - Personnel	-	-	-	0.0%
Appropriations Offset with Revenue - Other (List)				
Other Expense #1			-	0.0%
Other Expense #2			-	0.0%
Other Expense #3			-	0.0%
Contingent Expenses			-	0.0%
Other Assets, Non-Bondable #1			-	0.0%
Other Assets, Non-Bondable #2			-	0.0%
Other Assets, Non-Bondable #3			-	0.0%
Total Appropriations Offset with Revenue - Other	-	-	-	0.0%
Total Appropriations Offset with Revenue	-	-	-	0.0%
Duly Incorporated First Aid/Rescue Squad Associations				
Vehicles			-	0.0%
Equipment			-	0.0%
Materials & Supplies			-	0.0%
Total Duly Incorporated First Aid/Rescue Squad Associations	-	-	-	0.0%
Emergency Appropriations & Deferred Charges (List)				
Emergency Appropriation #1			-	0.0%
Emergency Appropriation #2			-	0.0%
Emergency Appropriation #3			-	0.0%
Deferred Charge #1 (cite statute)			-	0.0%
Deferred Charge #2 (cite statute)			-	0.0%
Declared State of Emergency (N.J.S.A. 40A:4-45.45 10b)			-	0.0%
Total Deferred Charges	-	-	-	0.0%
Cash Deficit, Preceding Year (N.J.S.A. 40A:14-78.6)			-	0.0%
Length of Service Award Program (LOSAP) Contribution (N.J.S.A. 40A:14-78.6)	28,000.00	24,150.00	3,850.00	15.9%
Total Capital Appropriations	5,000.00	5,000.00	-	0.0%
Total Principal Payments on Debt Service	49,667.00	48,314.00	1,353.00	2.8%
Total Interest Payments on Debt	4,291.00	5,644.00	(1,353.00)	-24.0%
TOTAL APPROPRIATIONS	279,479.00	263,629.00	15,850.00	6.0%

FIRE DISTRICT PROPOSED APPROPRIATIONS
APPROPRIATION DETAIL PAGE

Buena Vista Township FD No. 5

FISCAL YEAR: January 1, 2025 to December 31, 2025

Use the space below to provide further detail of any Appropriations listed on "F-3 Appropriations (Proposed)"

Line Item:	*Proposed 2025 Amount*	*Adopted 2024 Amount*	*$ Change Proposed vs. Adopted*	*% Change Proposed vs. Adopted*
Operating & Maintenance			-	0.0%
Utilities	30,000.00	30,000.00	-	0.0%
Rent	15,000.00	15,000.00	-	0.0%
Fire Protection Agreement	5,071.00	5,071.00	-	0.0%
Non Bondable Assets	45,000.00	46,000.00	(1,000.00)	-2.2%
			-	0.0%
Totals	95,071.00	96,071.00	(1,000.00)	-1.0%
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FIRE DISTRICT PROPOSED APPROPRIATIONS
APPROPRIATION DETAIL PAGE

Buena Vista Township FD No. 5

FISCAL YEAR: January 1, 2025 to December 31, 2025

Use the space below to provide further detail of any Appropriations listed on "F-3 Appropriations (Proposed)"

Line Item:	*Proposed 2025 Amount*	*Adopted 2024 Amount*	*$ Change Proposed vs. Adopted*	*% Change Proposed vs. Adopted*
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FIRE DISTRICT PROPOSED APPROPRIATIONS
APPROPRIATION DETAIL PAGE

Buena Vista Township FD No. 5

FISCAL YEAR: January 1, 2025 to December 31, 2025

Use the space below to provide further detail of any Appropriations listed on "F-3 Appropriations (Proposed)"

Line Item:	*Proposed 2025 Amount*	*Adopted 2024 Amount*	*$ Change Proposed vs. Adopted*	*% Change Proposed vs. Adopted*
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Buena Vista Township FD No. 5
Atlantic

Administrative Positions Excluding Commissioners (List Individually)	*Number of Staff*	*Annual Wages*	*2025 Proposed Budget Salary & Wages*	*PERS Contribution*	*PFRS Contribution*	*Employee Group Health Insurance*	*Other Fringe Benefits*	*2025 Proposed Budget Fringe Benefits*
Position #1			$ -					$ -
Position #2			$ -					$ -
Position #3			$ -					$ -
Position #4			$ -					$ -
Position #5			$ -					$ -
Position #6			$ -					$ -
Position #7			$ -					$ -
Position #8			$ -					$ -
Total Administration	-		$ -	$ -	$ -	$ -	$ -	$ -

Operation & Maintenance Positions (List Individually)	*Number of Staff*	*Annual Wages*	*2025 Proposed Budget Salary & Wages*	*PERS Contribution*	*PFRS Contribution*	*Employee Group Health Insurance*	*Other Fringe Benefits*	*2025 Proposed Budget Fringe Benefits*
Position #1			$ -					$ -
Position #2			$ -					$ -
Position #3			$ -					$ -
Position #4			$ -					$ -
Position #5			$ -					$ -
Position #6			$ -					$ -
Position #7			$ -					$ -
Position #8			$ -					$ -
Position #9			$ -					$ -
Position #10			$ -					$ -
Position #11			$ -					$ -
Position #12			$ -					$ -
Position #13			$ -					$ -
Position #14			$ -					$ -
Total Operation & Maintenance	-		$ -	$ -	$ -	$ -	$ -	$ -

Salary Offset by Revenue Positions (List Individually)	*Number of Staff*	*Annual Wages*	*2025 Proposed Budget Salary & Wages*	*PERS Contribution*	*PFRS Contribution*	*Employee Group Health Insurance*	*Other Fringe Benefits*	*2025 Proposed Budget Fringe Benefits*
Position #1			$ -					$ -
Position #2			$ -					$ -
Position #3			$ -					$ -
Position #4			$ -					$ -
Position #5			$ -					$ -
Position #6			$ -					$ -
Position #7			$ -					$ -
Position #8			$ -					$ -
Total Offset by Revenue	-		$ -	$ -	$ -	$ -	$ -	$ -
Total Administration, Operations & Offset by Revenue	-		$ -	$ -	$ -	$ -	$ -	$ -

Buena Vista Township FD No. 5
Atlantic

CAPITAL IMPROVEMENTS (N.J.S.A. 40A:14-84)

List Project Separately	*Asset Type*	*Time of General Election February or November*	*Date of Approval*	*Affirmative Vote Percentage*	*2025 Proposed Budget*	*2024 Adopted Budget*
Capital Improvement #1						
Capital Improvement #2						
Capital Improvement #3						
Capital Improvement #4						
Capital Improvement #5						
Capital Improvement #6						
Capital Improvement #7						
Total Capital Improvements					$ -	$ -

DOWN PAYMENTS/CAPITAL FINANCED IMPROVEMENTS (N.J.S.A. 40A:14-85)

List Project Separately	*Asset Type*	*Date of Local Finance Board Approval*	*Date of Voter Approval*	*Affirmative Vote Percentage*	*2025 Proposed Budget*	*2024 Adopted Budget*
Capital Improvement #1						
Capital Improvement #2						
Capital Improvement #3						
Capital Improvement #4						
Capital Improvement #5						
Capital Improvement #6						
Capital Improvement #7						
Total Down Payments					$ -	$ -
Total Capital Improvements & Down Payments					$ -	$ -
RESERVE FOR FUTURE CAPITAL OUTLAYS					$ 5,000.00	$ 5,000.00
TOTAL CAPITAL APPROPRIATIONS					$ 5,000.00	$ 5,000.00

Capital Appropriations Offset with Restricted Fund		
Capital Appropriations Offset with Grants		
Capital Appropriations Offset with Unrestricted Fund		

Buena Vista Township FD No. 5
Atlantic

	Date of Voter Approval	% of Voter Approval	Date of Local Finance Board Approval	Current Year 2024	2025	2026	2027	2028	2029	2030	Thereafter	Total Principal Outstanding
General Obligation Bonds												
General Obligation Bond #1												$ -
General Obligation Bond #2												$ -
General Obligation Bond #3												$ -
General Obligation Bond #4												$ -
Total Principal - General Obligation Bonds				$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Bond Anticipation Notes												
BAN #1												-
BAN #2												-
BAN #3												-
BAN #4												-
Total Principal - BANs				-	-	-	-	-	-	-	-	-
Capital Leases												
Fire Fighting Apparatus	06/19/17	100%	12/14/17	48,314.00	49,667.00	51,058.00	52,488.00					153,213.00
Capital Lease #2												
Capital Lease #3												
Capital Lease #4												
Total Principal - Capital Leases				48,314.00	49,667.00	51,058.00	52,488.00					153,213.00
Intergovernmental Loans												
Intergovernmental #1												
Intergovernmental #2												
Intergovernmental #3												
Intergovernmental #4												
Total Principal - Intergovernmental Loans												
Other Bonds or Notes Payable												
Other Bonds or Notes #1												
Other Bonds or Notes #2												
Other Bonds or Notes #3												
Other Bonds or Notes #4												
Total Principal - Other Bonds or Notes												
TOTAL PRINCIPAL ALL OBLIGATIONS				48,314.00	49,667.00	51,058.00	52,488.00					153,213.00

Enter each debt issuance separately according to type of debt obligation above. Enter the principal due for each year indicated and thereafter until maturity.

Capital Appropriations Offset with Restricted Fund		
Capital Appropriations Offset with Grants		
Capital Appropriations Offset with Unrestricted Fund		

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	Current Year 2024	2025	2026	2027	2028	2029	2030	Thereafter	Total Interest Payments Outstanding
General Obligation Bonds									
General Obligation Bond #1									
General Obligation Bond #2									
General Obligation Bond #3									
General Obligation Bond #4									
Total Interest - General Obligation Bonds									
Bond Anticipation Notes									
BAN #1									
BAN #2									
BAN #3									
BAN #4									
Total Interest Payments - BANs									
Capital Leases									
Fire Fighting Apparatus	5,644.00	4,291.00	2,899.00	1,470.00					8,660.00
Capital Lease #2									
Capital Lease #3									
Capital Lease #4									
Total Interest Payments - Capital Leases	5,644.00	4,291.00	2,899.00	1,470.00					8,660.00
Intergovernmental Loans									
Intergovernmental #1									
Intergovernmental #2									
Intergovernmental #3									
Intergovernmental #4									
Total Interest Payments - Intergovernmental									
Other Bonds or Notes Payable									
Other Bonds or Notes #1									
Other Bonds or Notes #2									
Other Bonds or Notes #3									
Other Bonds or Notes #4									
Total Interest Payments - Other Bonds or Notes									
TOTAL INTEREST ALL OBLIGATIONS	5,644.00	4,291.00	2,899.00	1,470.00					8,660.00

Enter each debt issuance separately according to type of debt obligation on the "Debt Service - Principal" tab. The debt issuance description will carry to this schedule from data entered on that worksheet.
Enter the interest payment due for each year indicated and thereafter until maturity.

Capital Appropriations Offset with Restricted Fund		
Capital Appropriations Offset with Grants		
Capital Appropriations Offset with Unrestricted Fund		

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UNRESTRICTED FUND BALANCE		
Beginning balance January 1, 2024 (1)	$	42,977.00
Plus: Accrued Unfunded Pension Liability (1)		
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)		
Less: Utilized in 2024 Adopted Budget	$	3,500.00
Proposed balance available	$	39,477.00
Estimated results of operations for the year ending December 31, 2024	$	8,000.00
Anticipated balance December 31, 2024	$	47,477.00
Less: Fund Balance utilized in 2025 Proposed Budget	$	7,557.00
Proposed balance after utilization in 2025 Proposed Budget	$	39,920.00
RESTRICTED FUND BALANCE		
Beginning balance January 1, 2024 (1)	$	56,931.00
Less: Utilized in 2024 Adopted Budget	$	-
Proposed balance available	$	56,931.00
Estimated results of operations for the year ending December 31, 2024	$	5,000.00
Anticipated balance December 31, 2024	$	61,931.00
Less: Restricted Fund Balance used in 2025 Proposed Budget for Capital Purposes		
Less: Restricted Fund Balance released via Referendum Resolution	$	-
Proposed balance after utilization in 2025 Proposed Budget	$	61,931.00

(1) This line item must agree to audited financial statements.

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Summary of Referendum Line Items	*2025 Proposed Budget Amount Requested*	*2024 Final Budget*
Total Referendum Line Items	$ -	$ -

Tax Levy Requested minus Maximum Allowable Levy $ -
As this page is adjusted this amount changes, should = $0
(For Reference Purposes Only - from Levy Cap Summary based on
Information provided by the district- see instructions.)

Summary of Release of Restricted Fund Balance Referendum Line Items	*2025 Proposed Budget Amount Requested*	*2024 Final Budget*
Total Release of Restricted Fund Balance	$ -	$ -

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LEVY CAP CALCULATION		
Prior Year Amount to be Raised by Taxation for Fire District Purposes		240,181.00
Changes in Service Provider (+/-)		-
DLGS Approved Adjustments		-
Net Prior Year Tax Levy for Municipal Purposes for Cap Calculation		240,181.00
Plus: 2% Cap Increase		4,803.62
ADJUSTED TAX LEVY PRIOR TO EXCLUSIONS		244,984.62
Exclusions		
Shared Service Exclusion		-
Change in Total Debt Service Appropriation		-
Allowable Pension Increases		-
Allowable Increase in Health Care Costs		-
Changes in LOSAP Contributions (+/-)		3,850.00
Extraordinary Costs due to a "Declared" Emergency		-
Net Capital Improvement Fund and/or Down Payment on Improvements		-
Total Exclusions		3,850.00
Less: Cancelled or Unexpended Referendum Amounts		-
Increase in Ratable Valuation (New Construction/Additions)	157,500.00	
Prior Year Local Fire District Tax Rate (3 decimals/$100)	$0.239	376.43
ADJUSTED TAX LEVY		249,211.05
Amount Utilized from Levy Cap Bank from 2022		2,262.96
Amount Utilized from Levy Cap Bank from 2023		-
Amount Utilized from Levy Cap Bank from 2024		-
Maximum Tax Levy Before Referendum		251,474.01
Amount Proposed for Levy Cap Referendum		-
MAXIMUM ALLOWABLE AMOUNT TO BE RAISED BY TAXATION		251,474.01

CAP BANK CALCULATION		
Amount to be Raised by Taxation	251,474.00	
Cap Bank Available from Prior Year (2022) for 2025 Budget	23,084.00	
Cap Bank Available from Prior Year (2023) for 2025 Budget	-	
Revised Cap Bank from Prior Year (2023) Available for 2026 Budget		-
Cap Bank Available from Prior Year (2024) for 2025 Budget	4,804.00	
Revised Cap Bank from Prior Year (2024) Available for 2026 Budget		4,804.00
Cap Bank Available from (2025) for 2026 Budget		0.00

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		Health Care Costs		***Pension Costs***		***Debt Service Costs***		***Capital Improvement Costs***		***Declared Emergency Costs***		***Total Shared Services Cost***		***Salary Costs***		***Other Costs***		***Total***	
Name of Entity Providing Service	*Type of Shared Service Provided (List Each Separately)*	*Proposed*	*Adopted*	*Proposed*	*Adopted*	*Proposed*	*Adopted*	*Proposed*	*Adopted*	*Proposed*	*Adopted*	*Proposed*	*Adopted*	*Proposed*	*Adopted*	*Proposed*	*Adopted*	*Proposed*	*Adopted*
												-	-					-	-
	NOT APPLICABLE											-	-					-	-
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Total		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

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PENSION CONTRIBUTION CALCULATION

2025 Proposed Budget PERS Contribution Appropriated	$	-
2025 Proposed Budget PFRS Contribution Appropriated	$	-
Anticipated Revenues for Fringe Benefits Directly Offsetting Pension Costs	$	-
Net 2025 Base Amount	$	-
2024 Adopted Budget PERS Contribution		
2024 Adopted Budget PFRS Contribution		
Realized Revenues for Fringe Benefits Directly Offsetting Pension Costs		
Net 2024 Base Amount	$	-
Pension Contribution Exclusion	$	-

LOSAP CALCULATION

2025 Proposed Budget LOSAP Appropriation	$	28,000.00
2024 Adopted Budget LOSAP Appropriation	$	24,150.00
LOSAP Exclusion (+/-)	$	3,850.00

DEBT SERVICE CALCULATION

2025 Proposed Budget Total Debt Service Appropriation	$	53,958.00
2025 Proposed Budget Debt Service Appropriation Offset from Restricted Fund	$	-
2025 Proposed Budget Debt Service Appropriation Offset from Grant Revenue	$	-
2025 Proposed Budget Debt Service Appropriation Offset from Unrestricted Fund	$	-
2025 Base Amount	$	53,958.00
2024 Adopted Budget Total Debt Service Appropriation	$	53,958.00
2024 Adopted Budget Debt Service Appropriation Offset from Restricted Fund	$	-
2024 Adopted Budget Debt Service Appropriation Offset from Grant Fund	$	-
2024 Adopted Budget Debt Service Appropriation Offset from Unrestricted Fund	$	-
2024 Base Amount	$	53,958.00
Debt Service Exclusion	$	-

CAPITAL APPROPRIATION CALCULATION

2025 Proposed Budget Total Capital Appropriation	$	5,000.00
2025 Proposed Budget Capital Appropriation Offset from Restricted Fund	$	-
2025 Proposed Budget Capital Appropriation Offset from Grant Revenue	$	-
2025 Proposed Budget Capital Appropriation Offset from Unrestricted Fund	$	-
2025 Base Amount	$	5,000.00
2024 Adopted Budget Total Capital Appropriation	$	5,000.00
2024 Adopted Budget Capital Appropriation Offset from Restricted Fund	$	-
2024 Adopted Budget Capital Appropriation Offset from Grant Revenue	$	-
2024 Adopted Budget Capital Appropriation Offset from Unrestricted Fund	$	-
2024 Base Amount	$	5,000.00
Capital Expenditure Exclusion	$	-

HEALTH INSURANCE EXCLUSION CALCULATION

SFY 2025		16.4%
2025 Proposed Budget Administration Health Insurance Appropriation	$	-
2025 Proposed Budget Operations & Maintenance Health Insurance Appropriation	$	-
2025 Proposed Budget Group Health Insurance	$	-
2024 Adopted Budget Administration Health Insurance Appropriation		
2024 Adopted Budget Operations & Maintenance Health Insurance Appropriation		
2024 Adopted Budget Group Health Insurance	$	-
Net Increase (Decrease)	$	-
Net Increase Divided by 2024 Amount Budgeted = % Increase		0.00%
SFY 2025 State Health Average 16.4% Less 2% = % Increase Added to Current Levy		0.00%
% Increase less % Increase Exclusion = % Increase Inside Cap		0.00%
% Increase Inside Cap * 2024 Expended = Added Amount Inside Cap	$	-
% Increase Exclusion * 2024 Expended = 2025 Appropriation Added to Levy	$	-
Amount Above the Levy Exclusion (Actual Increase - State Health Benefit Average)	$	-
2025 Increase in Appropriation	$	-

Annual List of Change Orders Approved
Pursuant to N.J.A.C. 5:30-11

Contracting Unit: **Buena Vista Township FD No. 5** Year Ending: **December 31, 2023**

The following is a complete list of all change orders which caused the originally awarded contract price to be exceeded by more than 20 percent. For regulatory details please consult N.J.A.C. 5:30-11.1 et seq. Please identify each change order by name of the project.

NONE

For each change order listed above, submit with introduced budget a copy of the governing body resolution authorizing the change order and an Affidavit of Publication for the newspaper notice required by N.J.A.C. 5:30-11.9(d). (Affidavit must include a copy of the newspaper notice.)

If you have not had a change order exceeding the 20 percent threshold for the year indicated above, please check here ☑ and certify below.

12/16/2024
Date

lynnsiecollins@gmail.com
Clerk/Secretary to the Governing Body

Appendix to Budget Document